

# Genealogical Research



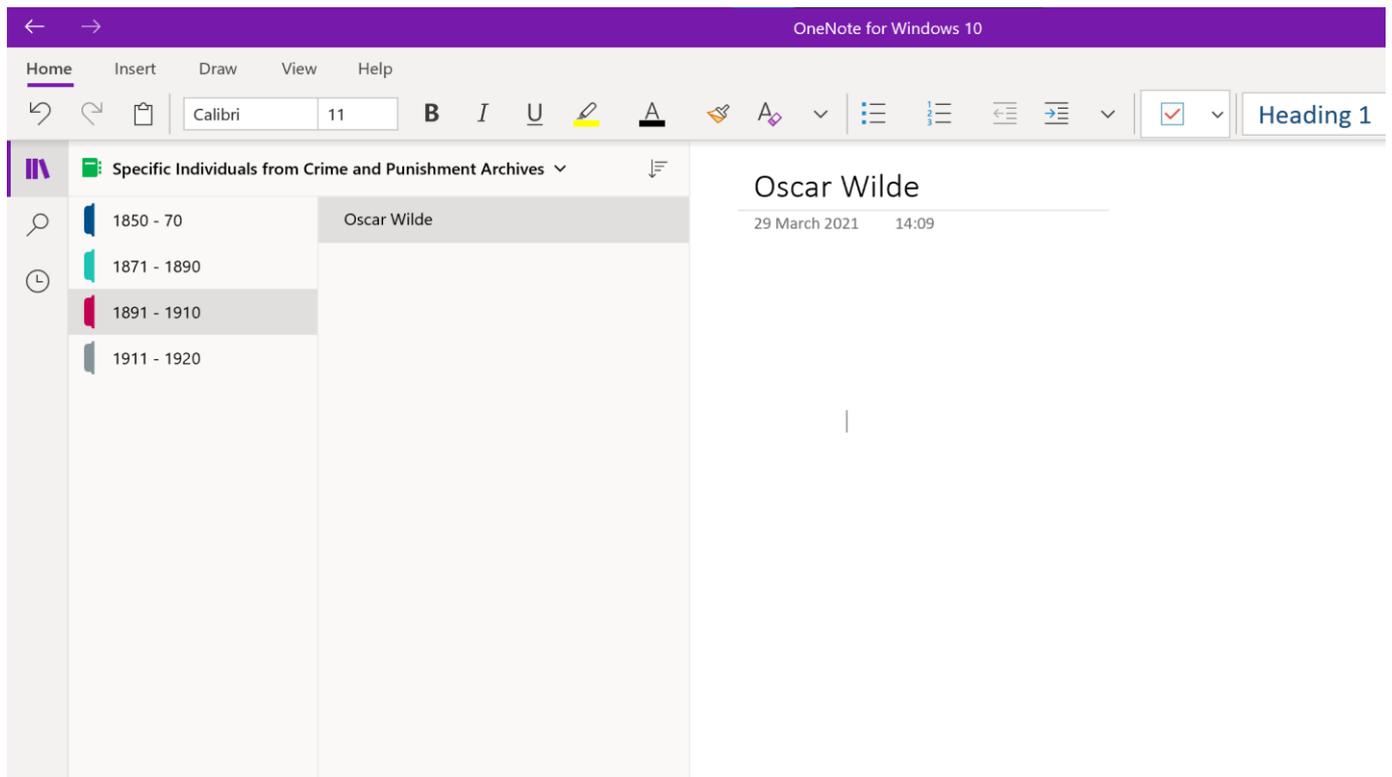
## How To Guide

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### **A note on the use of the How to Guides**

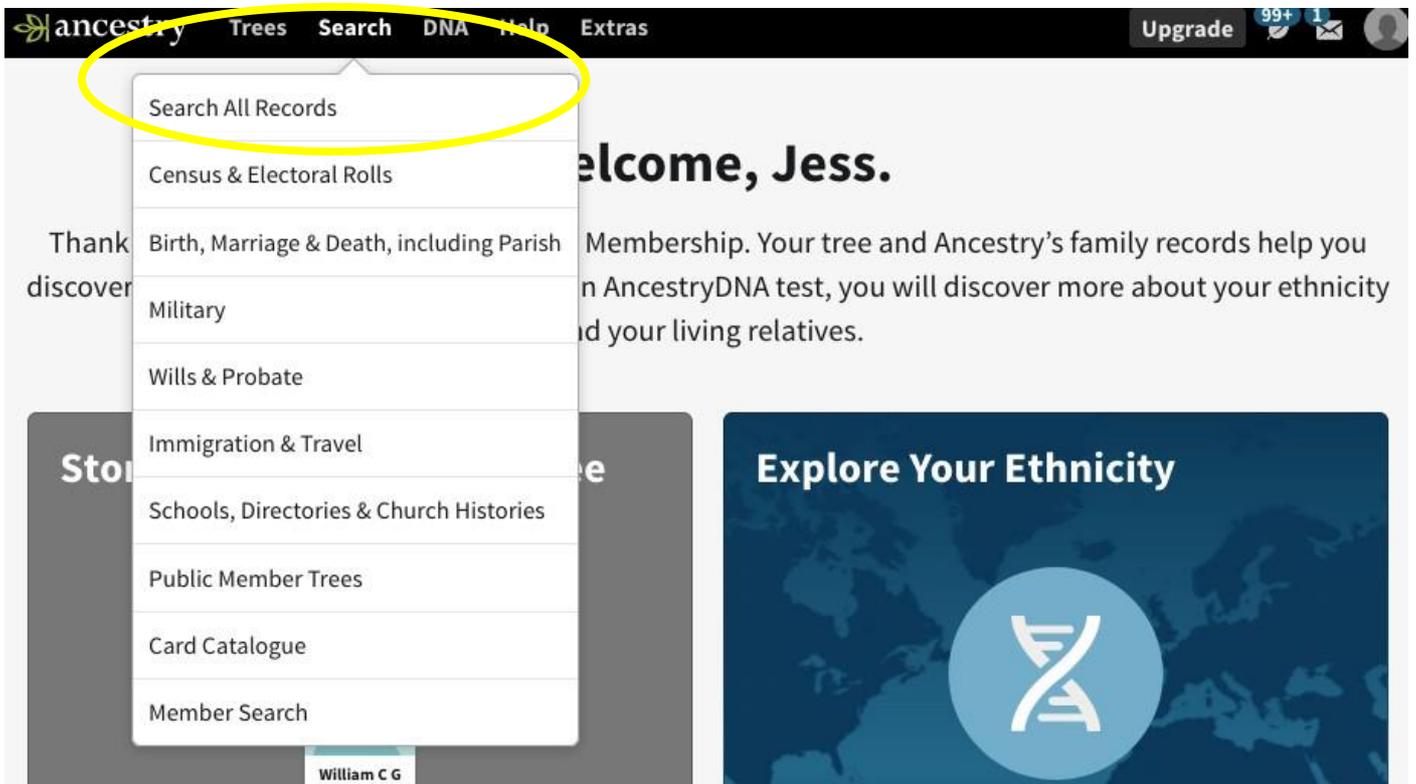
The help guides included in this toolkit are introductions to the one approach towards undertaking research within online criminal archives, the British Newspaper Archive, Find my Past, and Ancestry. The guides are in no way comprehensive of all approaches taken to research within these databases and are intended as a guide towards getting started. This Help Guide will need the user to have a personal live subscription to the British Newspaper Archive; this is not provided by the Broken Futures team.

**Step 1:** Select the individual you would like to research from the Crime and Punishment Archives or Generic Newspaper Research. Open up the Onenote file for the individual, for an example, this How to Guide will utilise Oscar Wilde.



**Step 2:** Open Ancestry and click on search, and 'search all records'

<https://www.ancestry.co.uk/>



**Step 3:** Using the basic biographical information you wrote down, type in their

- First (including any middle names) and Last Name
- Their birth place
- Their birth year [the handy calculator at the side will help to work out their birthdate....]

A screenshot of the Ancestry search form. It has a title 'Search'. The form includes fields for 'First & Middle Name(s)', 'Last Name', and 'Birth Year'. Below these is a 'Search' button and a checkbox for 'Match all terms exactly'. There are sections for 'Add event' (Birth, Marriage, Death, Lived In, Any Event, More) and 'Add family member' (Father, Mother, Sibling, Spouse, Child). A 'Keyword' field is also present. At the bottom, there are checkboxes for 'Historical Records', 'Family Trees', 'Stories & Publications', and 'Photos & Maps'. A yellow arrow points from the text in Step 3 to the 'First & Middle Name(s)' field. Another yellow arrow points from the text to the 'Birth Year' field. A third yellow arrow points from the text to the 'Add event' section.A screenshot of the Ancestry age calculator. It shows a 'Birth Year' field with a calculator icon. Below it, a text box says 'He/she was about [ ] years old in [ ]'. The first box is labeled 'Age' and the second is labeled 'Year'. There is an 'Ok' button. A yellow arrow points from the text in Step 3 to the 'Birth Year' field.

**Step 4:** Using Oscar Wilde as an example, input the information you have:

## Search

<b>First &amp; Middle Name(s)</b> <input type="text" value="oscar"/> <input checked="" type="checkbox"/> Exact	<b>Last Name</b> <input type="text" value="wilde"/> <input checked="" type="checkbox"/> Exact
<b>Place your ancestor might have lived</b> <input type="text" value="London, London, England"/> <input type="checkbox"/> Exact to...	<b>Birth Year</b> <input type="text" value="1854"/> <input type="checkbox"/> Exact +/-...
<b>Search</b> <a href="#">Show fewer options ^</a> <input type="checkbox"/> Match all terms exactly	
<b>Add event:</b> <a href="#">Birth</a> <a href="#">Marriage</a> <a href="#">Death</a> <a href="#">Lived In</a> <a href="#">Any Event</a> <a href="#">More v</a>	
<b>Year</b>	<b>Location</b>
Birth <input type="text" value="1854"/> <input type="checkbox"/> Exact +/-...	<input type="text" value="e.g. London, England"/> <span style="float: right;">x</span>
Any Event <input type="text"/>	<input type="text" value="London, London, England"/> <span style="float: right;">x</span> <input type="checkbox"/> Exact to...
<b>Add family member:</b> <a href="#">Father</a> <a href="#">Mother</a> <a href="#">Sibling</a> <a href="#">Spouse</a> <a href="#">Child</a>	
<b>Keyword</b> <input type="text" value="Occupation, street address, etc."/>	
<b>Gender</b> <input type="text" value="-- Select --"/>	<b>Race/Nationality</b> <input type="text"/>

## Step 5: Hit Search!

**Step 6:** If a return shows a 'matching person', it means that another researcher has already built a family tree which incorporated the individual you have researched. It's a good place to start!

The screenshot displays a genealogy search interface. On the left, there are search filters and a category filter. The search filters include names (oscar, wilde), birth year (1854), location (London, En...), and collection (England). A 'Filter by' section lists categories like 'Census & Voter Lists' (70), 'Birth, Marriage & Death' (47), 'Military' (9), 'Newspapers & Periodicals' (12), 'Pictures' (242), 'Stories, Memories & Histories' (42), 'Directories & Member Lists' (39), 'Court, Land, Wills & Financial' (12), and 'Family Trees'. The main area shows search results for 'Oscar Wilde' (amac-81a3f4) with a matching person profile. The profile includes a silhouette, name, spouse (Sarah Bernhardt), birth (1854 Dublin, Dublin, Ireland), and death (1900 Paris 8e (75)). Below the profile is a list of 'Matching Records' with three entries: '1891 England Census' (1890S), 'Web: London, England, Proceedings of the Old Bailey and Ordinary's Accounts Index, 1674-1913' (COURT, GOVERNMENTAL & CRIMINAL RECORDS), and another identical web record entry.

**Search Filters**

Broad  Exact

oscar

wilde

Born: 1854

Any: London, London, En...

Collection:

[Edit Search](#) [New Search](#) [Update](#)

**Filter by**

**All Categories**

- > Census & Voter Lists 70
- > Birth, Marriage & Death 47
- > Military 9
- > Newspapers & Periodicals 12
- Pictures 242
- > Stories, Memories & Histories 42
- > Directories & Member Lists 39
- > Court, Land, Wills & Financial 12
- Family Trees

Results 1-50 of 473

**Records** **Categories**

Matching Person (from family trees) [See more like this...](#)



Oscar Wilde  
amac-81a3f4

Spouse: Sarah Bernhardt  
Birth: 1854 Dublin, Dublin, Ireland  
Death: 1900 Paris 8e (75)

**Matching Records**

 1891 England Census 1890S <a href="#">View Image</a>	Name <b>Oscar Wilde</b> Birth 1856 Dublin, Ireland Residence 1891 Chelsea, London, England
 Web: London, England, Proceedings of the Old Bailey and Ordinary's Accounts Index, 1674-1913 COURT, GOVERNMENTAL & CRIMINAL RECORDS	Name <b>Oscar Fingal O'Fflahartie Wills Wilde</b>
 Web: London, England, Proceedings of the Old Bailey and Ordinary's Accounts Index, 1674-1913 COURT, GOVERNMENTAL & CRIMINAL RECORDS	Name <b>Oscar Fingal O'Fflahartie Wills Wilde</b>

**Step 7:** Choose the return you are interested in, for the example, we are going to use the 1881 England Census return, open it up on Ancestry and read through the transcribed version of the record. Head to 'view' to view the actual record.

**Oscar Wilde**  
in the 1881 England Census

Name:	Oscar Wilde
Age:	24
Estimated Birth Year:	abt 1857
Relationship to Head:	Boarder
Gender:	Male
Where born:	Dublin, Ireland
Civil Parish:	Chelsea
County/Island:	London
Country:	England
Street Address:	1 Tite Street
Education: Employment status:	<a href="#">View image</a>
Occupation:	Literature (Author)
Registration District:	Chelsea
Sub registration district:	Chelsea, South
ED, institution, or vessel:	14
Neighbors:	<a href="#">View others on page</a>

**View**

- [View blank form](#)
- [Add or update information](#)
- [Report a problem](#)

**Save** **Print** **Share**

**The National Archives**  
This collection is provided in association with The National Archives

**Write a comment.**

**Make a Connection**  
[Find others](#) who are researching Oscar Wilde in Public Member Trees

**Step 8:** Record the information for the individual in their biographical file stored in Microsoft Onenote and repeat for each record you locate.

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**End of How to Guide.**